



Do you want to know how to:

- ⇒ Create Powerpoint Slides ?
- ⇒ Make Simple Powerpoint Presentations?
- ⇒ Design Elegant Business Powerpoint Presentations?
- ⇒ Make Effective Business Proposal Presentations?
- ⇒ Design Motivational Slides?
- ⇒ Enhance your Job Interview Presentations?
- ⇒ Produce One-line Powerpoint Presentations?
- ⇒ Put a Smile upon your Audience's Face?

If you answered "YES" to one or more of the questions above

Then enrol on

Certificate/Diploma in

Professional Presentation using office 2007

here at **CompTTEC**

Delivery:

This is a Tutor-led 2 hour session course for 10 Weeks, leading to **OCR Level 1 Certificate in Creating an e-Presentation**. Candidates can then progress on to Levels 2 and 3

Dates and Times to suit learners

Course Fee: (subject to status)

Enrol now